

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on March 10, 2025 at the Viborg City Hall.

Mayor Edelman called the meeting to order at 6:00 p.m. with the following Council present: Shelley DeJong, Neal Hanson, Jordan Knudsen, Jared Voog and Ross Frederickson. Also present: Brandy Skonhovd, Finance Officer, and Gary Ward, City Attorney. Council Absent: Travis Kolthoff.

Also in attendance: Jody Nelsen, Maintenance Superintendent; Olivia Sandvold, Chief of Police; Marv Ackerman, Planning and Zoning President; Kayla Mehlhaf, Danish Days Committee; Peggy Mach, Ave of Flags and Blaze Killian.

Mayor Edelman led all in the Pledge of Allegiance.

Motion by DeJong, second by Knudsen, to approve March 10, 2025 agenda. All in favor.

Council reviewed warrants. Motion by Voog, second by Hanson, to approve. All in favor.

**INSERT WARRANTS**

Council reviewed minutes from the February 10, 2025 Special Session Meeting. Motion by Frederickson, second by Voog, to approve. All in favor.

Council reviewed minutes from the February 24, 2025 Special Session Meeting. Motion by DeJong, second by Knudsen, to approve. All in favor.

Council reviewed and discussed the Land, Water & Conservation Grant information from SECOG.

Motion by DeJong, second by Hanson, to approve Resolution #2025-04 which is for the application of a grant from the Land and Water Conservation Fund for improvements to the ballfield. All in Favor. Motion carried.

**INSERT RESOLUTION #2025-04**

Peggy Mach provided the Council with an update on upcoming additions to the Veterans Memorial, including a sign with nameplates, lighting, and the capability for future expansion.

Blaze Kilian spoke to the council regarding zoning in the Industrial Park. Motion by DeJong, second by Hanson to request the Zoning Board to consider scheduling a hearing for the potential amendment to allow a conditional use for retail. All in favor.

Council reviewed the Engineering report provided by Banner Engineering.

Kayla Mehlhaf gave the council an update regarding Danish Days and relocating some of the activities to the Glood Park this year due to possible construction by the football field. There was discussion about the volleyball courts and a possible bean bag tournament at Jaycee Park on Friday evening of Danish Days.

Motion by DeJong, second by Voog, to approve the setup of a greenhouse by Dakota Ace in the city parking lot. All in favor

Motion by Frederickson, second by Knudsen to designate Merchants State Bank as the City of Viborg's official bank, and New Era as the official newspaper. All in favor

Chief of Police, Olivia Sandvold, gave her police report for the month of February. Chief Sandvold had 12 calls for service. Chief Sandvold toured the school, is working on applying for a grant through Firehouse Subs and has been working on updating equipment.

Jody Nelsen, Maintenance Superintendent, gave his report for the month of February. Superintendent Nelsen discussed spring cleanup, updated the council on the Flo monitor and discussed different mower options.

Motion by Voog, second by Frederickson, to approve the replacement of lights on the Welcome Sign on the south end of Viborg. All in favor

Motion by DeJong, second by Voog, to hire Olivia Sandvold as Chief of Police at the hourly wage of \$27.00. All in favor

Finance Officer Skonhovd went through the 2023 audit with the council.

Council reviewed the 2024 Annual Drinking Water Report. The full report is available to view at Viborg City Hall.

The next Regular Session Council Meeting is scheduled for April 14, 2025.

The annual Equalization Meeting is scheduled for March 17, 2025.

Motion by DeJong, second by Frederickson, to adjourn at 7:44 p.m. Motion carried.

---

Brandy Skonhovd, Finance Officer

---

John Edelman, Mayor