

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on May 13, 2024 at City Hall.

Mayor Edelman called the meeting to order at 6:00 p.m. with the following Council present: Shelley DeJong, Ross Frederickson, Neal Hanson, Jordan Knudsen and Jared Voog. Also present: Gary Ward, City Attorney and Brandy Skonhovd, Finance Officer.

Also in attendance: Jody Nelsen, Maintenance Superintendent; Presley Helm, Chief of Police; Kelli Zimmerman with Cardiac Ready Community.

Mayor Edelman led all in the Pledge of Allegiance.

Motion by Frederickson, second by Knudsen to approve May 13, 2024 agenda. All in favor.

Council reviewed warrants. Motion by Voog, second by Hanson to approve. All in favor.

Council reviewed minutes of the April 8, 2024 Regular Session Council Meeting. Motion by DeJong, second by Frederickson to approve. Motion carried.

Motion by Voog, second by DeJong to Adjourn. All in favor

Second Regular Session meeting called to order by Mayor Edelman at 6:02 p.m. with the following council present: Shelley DeJong, Ross Frederickson, Neal Hanson, Jordan Knudsen and Jared Voog. Also present: Gary Ward, City Attorney and Brandy Skonhovd, Finance Officer.

Also in attendance: Jody Nelsen, Maintenance Superintendent; Presley Helm, Chief of Police; Kelli Zimmerman with Cardiac Ready Community.

City Attorney Gary Ward administered Oath of Office to Councilman Ross Frederickson.

Kelli Zimmerman with Cardiac Ready Community gave an update on placing AED machines in easy access points around Viborg. There will be four locations, the Post Office, City Hall, Community Center, and Pump N Stuff.

Motion by Frederickson, second by DeJong to approve the transfer of business name from Daneville Inn LLC to Daneville Pizza Pub and Grill LLC on License for the Sale of Alcoholic Beverages. All in favor

Motion by Voog, second by Frederickson to approve 2024-2025 malt beverage application from Pump N Stuff. All in favor. Motion by DeJong, second by Voog to approve 2024-2025 malt beverage application from Hometown Grocery. All in favor. Motion by Frederickson, second by Knudsen to approve 2024-2025 malt beverage application from Daneville Pizza Pub & Grill LLC. All in favor.

Mayor Edelman held the first reading of Ordinance #2024-01 which is a supplement to the Library Fund using grant funds received from The Stephanie Miller Davis Foundation. Motion by DeJong, second by Hanson to approve same. Upon roll call vote, all Council voted in favor. Motion carried.

Presley Helm, Chief of Police, gave his report for the month of April.

Jody Nelsen, Maintenance Superintendent, gave his report for the month of April.

Motion by DeJong, second by Knudsen to purchase gutters for the community center at the cost of \$5200 from NuAge Builders. All in favor.

Motion by Frederickson, second by Voog to approve the chip seal bid received for \$76,419.74 from Astech Corp. All in favor.

Motion by Frederickson, second by Voog to approve reducing the scope of the Industrial Park expansion project to only extend Dakota Avenue two blocks. All in favor.

The community center floors will be discussed during the August council meeting.

Motion by DeJong, second by Hanson to approve the 2023 Annual Report for the City of Viborg. All in favor.

INSERT 2023 ANNUAL REPORT

Motion by Voog, second by Hanson to approve the Library Board: Annie VerHeul, President; Theresa Bonhorst, Vice-President; Carol Slack, Secretary; Anna Patterson, Trustee; Gloria Peterson, Trustee; Becky Nutley, Head Librarian and Shelley DeJong, City Council Representative. All in favor.

Motion by Voog, second by DeJong to refund water deposits to seven customers. All in favor.

Motion by DeJong, second by Hanson to approve the city contribution of \$10 per child registering for swimming lessons. All in favor.

Motion by Hanson, second by Voog to approve the corrected salary of \$13.50 for Rachel Christensen. All in favor.

Motion by DeJong, second by Knudsen to set the summer bus driver wage to \$15 an hour. All in favor.

City Hall and Library will be closed May 27, 2024 in observance of Memorial Day and June 19, 2024 in observance of Juneteenth per personnel manual.

The Viborg Development Corporation will be holding quarterly evening meetings. The next scheduled evening meeting is Thursday June 20, 2024 at 6:00 pm at The Viborg Community Center.

The GPS tracking devices will be serviced in May.

The date of the next Regular Session Council Meeting is Tuesday, June 11, 2024 at city hall.

Motion by Frederickson, second by DeJong to hire Charley Nelson as the Substitute Summer Rec Assistant at \$12 an hour.

Motion by Voog, second by Frederickson to adjourn at 7:40 p.m. All in favor.

Brandy Skonhovd, Finance Officer

John Edelman, Mayor