

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on October 9, 2024 in City Hall.

Mayor John Edelman called the meeting to order at 6:00 p.m. with the following Council present: Shelley DeJong, Ross Frederickson, Neal Hanson, Travis Kolthoff, Jordan Knudsen, and Jared Voog. Also present: Gary Ward, City Attorney; and Brandy Skonhovd, Finance Officer.

Also in attendance: Jody Nelsen, Maintenance Superintendent; Mick Miller, Brett Mellem, Melissa Whiddon and Bob Phelan.

Mayor Edelman led all in the pledge of allegiance.

Motion by DeJong, second by Voog to approve the October 9, 2024 agenda. Motion carried

Motion by Hanson, second by Frederickson to approve minutes from the Regular Session Council Meeting held September 9, 2024. Motion carried.

Claims were reviewed by Council. Motion by Voog, second by Knudsen to approve claims. Motion carried.

INSERT CLAIMS

Melissa Whiddon discussed the possibility of a community garden and is looking for a space to put the garden.

Brett Mellem discussed water drainage by the school.

Maintenance Superintendent Jody Nelsen gave his report for the month of September. He updated the council on the new Solarflo2 that was installed in the lagoon. Jody also discussed funding opportunities for piping during the 2027 Hwy 19 Project. The council was updated on the sewer camera and clean out.

Police Chief Presley Helm was not present for the September report.

Motion made by Frederickson, second by Knudsen to purchase a 2024 Butler Cat Payloader, model 926, 14A wheel loader. All in favor.

Mayor Edelman read Resolution #2024-09 which is an automatic supplement to the Sanitation Fund using grant funds from the State of South Dakota mosquito grant. Motion by DeJong, second by Frederickson to approve. Motion carried.

INSERT RESOLUTION #2024-09

Mayor Edelman read Resolution #2024-10 IM28 which notates the effects IM28 would have on the City of Viborg. Motion by DeJong, second by Frederickson to approve. All in favor.

INSERT RESOLUTION #2024-10

Mayor Edelman held the Second Reading of Ordinance #2024-04 which is a budget supplement to the Library Computer Fund using grant proceeds received from the Viborg South Dakota Community Foundation. Motion by Hanson, second by Kolthoff to approve. Upon roll call vote, all Council voted in favor. Motion carried.

INSERT ORDINANCE #2024-04

The council will discuss Direct Deposit of payroll during the November meeting.

Motion by Voog, second by Hanson to designate Merchants State Bank as The City of Viborg's Bank and The New Era Newspaper as The City of Viborg's newspaper.

The council discussed CD options and has decided not to invest in a CD at this time.

Finance Officer reported to council that a sewer surcharge of \$6.30 will be added to the utility bills beginning with the November bills due in December. The sewer surcharge will pay for improvements to the sewer system.

Renewal of City Alcoholic Beverage Licenses

Action to renew operating agreements for 2025 –

Home Town Grocery motion by DeJong, second by Voog to approve. All in favor.

Pump & Stuff motion by Hanson, second by Voog to approve. All in favor.

Motion by DeJong, second by Voog to approve the 2025 Liquor License for Home Town Grocery. All in favor.

Motion by Frederickson, second by Hanson to approve the 2025 Liquor License for Daneville Pizza Pub & Grill. All in favor.

Motion by Frederickson, second by Knudsen to approve a 2025 Liquor License for Camo Saloon DBA Buckhorn Bar. All in favor.

Motion by Knudsen, second by Kolthoff to approve a 2025 Liquor License for AMA Investments, LLC, DBA Viborg Bar. All in favor.

Motion by Hanson, second by Voog to approve a 2025 Liquor License for Pump & Stuff. All in favor.

The next council meeting will be held on Wednesday November 13, 2024 at 6:00 pm at Viborg City Hall.

Viborg City & Viborg Public Library will be closed on Monday, November 11, 2024 in observance of Veteran's Day per personnel manual.

Motion by Kolthoff, second by DeJong to approve 6-month review wages as follows effective the current payroll: Brandy Skonhovd \$23 per hour; Mary Clayton \$19 per hour.

Finance Officer updated council on Pifer's Auction Settlement and the SDDOT Hwy 19 Project. The chip sealing is complete but the contractors will be back to do the pavement marking. The Goblin Walk will be held October 30th from 4-6 p.m. The carnival and supper will be from 5-7 p.m. at the Viborg Community Center. Council was given quarterly expenditure and revenue guidelines along with the updated budget worksheets. Finance Officer provided information regarding funding opportunities from Vermillion Basin Water Development. There was discussion regarding the letter of extension for the LIIP Funding.

Motion by DeJong, second by Frederickson to adjourn at 8:00 p.m. All in favor.

Brandy Skonhovd, Finance Officer

John Edelman, Mayor