

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on November 13, 2024 at City Hall.

President Shelley DeJong called the meeting to order at 6:00 p.m. Council present: Shelley DeJong, Neal Hanson, Travis Kolthoff, Ross Frederickson and Jared Voog. Council absent: Jordan Knudsen. Mayor Edelman joined the meeting at 6:04 pm Also present: Gary Ward, City Attorney and Brandy Skonhovd, Finance Officer.

Others in attendance: Jody Nelsen, Maintenance Superintendent, Brett Mellem, Pat Carey, Harley Ferguson, Gary & Monica Elsesser.

President DeJong led all in attendance in the Pledge of Allegiance.

Motion by Hanson, second by Frederickson to approve November 13, 2024 agenda. All in favor.

Claims were reviewed by Council. Motion by Voog, second by Frederickson to approve. All in favor.

**INSERT CLAIMS**

Council reviewed the minutes of the October 9, 2024 Regular Session Council Meeting. Motion by Voog, second by Hanson to approve. Motion carried.

Council reviewed the minutes of the October 9, 2024 Special Session Council Meeting. Motion by Frederickson, second by Kolthoff to approve. Motion carried.

There were no public comments.

Brett Mellem updated the council on water drainage by the school.

Pat Carey with Banner Engineers discussed future projects, and current Industrial Park Project along with options for chip seal and slurry seal and future sewer plans. The bidding of the Industrial Park Project should begin in February of 2025.

Harley Ferguson with Secog discussed the 2024-11 Pre-Disaster Mitigation Plan and various meetings that were held with Turner County. Harley also discussed grant opportunities for future city projects.

Jody Nelsen, Maintenance Superintendent, gave his report for the month of October along with information for chip sealing, slurry sealing and the future sewer plan.

Motion by Frederickson, second by DeJong for G2 Drainage LLC to install tile.

Mayor Edelman held the First Reading of Ordinance #2024-05 –Annual Appropriations Ordinance (2025 Budget). Motion by DeJong, second by Frederickson to approve. Upon role call all voted in favor. Motion carried.

Mayor Edelman held the First Reading of Ordinance #2024-06 –Budget Supplement for Payloader. Motion by Frederickson, second by Kolthoff to approve. Upon role call all voted in favor. Motion carried.

Mayor Edelman read Resolution 2024-11 Pre-Disaster Mitigation Plan Turner County. Motion by Voog, second by Frederickson to approve. All in Favor. Motion carried.

#### **INSERT RESOLUTION 2024-11**

Motion by Frederickson, second by Hanson to approve 2024 Malt Beverage License for Camo Saloon, DBA Buckhorn Bar. All in Favor. Motion carried.

The council reviewed and approved the renewal of employee health insurance and Workman's Comp Insurance.

The council discussed the maintenance of The City of Viborg Welcome Sign on the south side of Viborg and has decided to continue maintaining it.

Motion by DeJong, second by Hanson to give permission to Finance Officer to schedule the audit of the 2024 financial records. All in favor.

The council discussed the new mileage and travel reimbursement rates and has decided to update to the current federal rate.

The Finance Officer discussed gWorks and Banyon options with the council. The council has approved direct deposit through Banyon.

Motion by Voog, second by DeJong to renew the 2025 Sioux Falls Humane Society Contract. All in Favor. Motion carried.

The Council discussed new volleyball nets and posts for the community center and are open to fund raising opportunities. The discussion will be revisited during the March 2025 council meeting.

Motion by Voog, second by Kolthoff to approve a credit card for the library. All in favor. Motion carried.

The council discussed options for waxing the Community Center and City Hall floors.

The council discussed replacing the garage door openers in the Fire Hall.

Discussion was held regarding replacing the window at city hall.

Motion by Voog, second by Kolthoff to refund two water deposits to customers. All in favor. Motion carried.

Motion by Voog, second by Hanson to surplus city lockers. All in Favor. Motion carried.

Council discussed options for office cleaning at city hall.

The next Regular Session Council Meeting will be held Monday, December 9, 2024 at 6:00 p.m. at City Hall.

Holiday Bonuses will be discussed during the December Meeting.

City Hall and the Library will be closed Thursday and Friday, November 28 and 29, 2024 in observance of Thanksgiving.

City Hall and the Library will be closed Monday, Tuesday and Wednesday December 23, 24 and 25, 2024 in observance of Christmas.

Motion by DeJong, second by Hanson to adjourn at 9:07 p.m. All in favor.

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Brandy Skonhovd, Finance Officer

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John Edelman, Mayor

