

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on January 13, 2025 at the Viborg City Hall.

Mayor Edelman called the meeting to order at 6:00 p.m. with the following Council present: Shelley DeJong, Neal Hanson, Jared Voog, Jordan Knudsen, Travis Kolthoff and Ross Frederickson. Also present: Brandy Skonhovd, Finance Officer, and Gary Ward, City Attorney.

Also in attendance: Jody Nelsen, Maintenance Superintendent and Gary Elsesser

Mayor Edelman led all in the Pledge of Allegiance.

Motion by DeJong, second by Knudsen, to approve January 13, 2025 agenda. All in favor.

Council reviewed warrants. Motion by Voog, second by Hanson to approve. All in favor.

INSERT WARRANTS

Council reviewed minutes from the December 19, 2024 Special Session Meeting. Motion by Knudsen, second by Frederickson, to approve. Motion carried.

Gary Elsesser presented the Council with information on Sioux Metro Growth Alliance.

Jody Nelsen, Maintenance Superintendent, gave his report for the month of December. Superintendent Nelsen informed the council that a new water heater is needed for the community center and that all preparations for snow removal are complete. He also provided an update on the current prices for lawnmowers.

Motion by Voog, second by Hanson, to surplus old fittings in the maintenance department.

Motion by DeJong, second by Frederickson, to approve Ordinance #2024-07 which is a transfer from the contingency fund to: Finance Officer Fund, Planning Commission Fund, Advertising & Publishing Fund, Health & Welfare Fund, Sanitation Fund, Culture / Rec Fund, Parks Fund and Recreation Fund. Upon Role call vote, all Council voted in favor. Motion carried.

INSERT ORDINANCE #2024-07

Motion by Frederickson, second by DeJong, to approve Resolution #2024-01 which is an auto supplement to Parks Fund using funds received from FEMA for June 2024 flooding. accepting 2023 Fund Allocations. All in Favor. Motion carried.

INSERT RESOLUTION #2024-01

Motion by Voog, second by Frederickson, to approve Resolution #2024-02 which is an auto supplement to Finance Officer Fund using funds received from FEMA for Management Costs for the June 2024 flooding. All in Favor. Motion carried.

INSERT RESOLUTION #2024-02

Motion by DeJong, second by Knudsen, to approve Resolution #2025-03 and amend December 19, 2024 special session reserve transfers. Resolution #2025-03 is transferring excess funds into their appropriate reserves. All in Favor. Motion carried.

INSERT RESOLUTION #2024-03

Motion by Knudsen, second by DeJong, to approve the 2025 code enforcement contract with Code Enforcement Specialists, LLC. All in favor. Motion carried.

Motion by Frederickson, second by Hanson, to approve the Banner Engineering Contract for the Water System Facility Plan. All in favor. Motion carried.

Motion by Voog, second by DeJong, to approve employee wages as follows effective the first pay period in January 2025: Maintenance Superintendent Jody Nelsen \$26.18 hourly; Chief of Police Christopher Davish \$28.00 hourly; Maintenance Employee Randal Miller \$22.55 hourly; Head Librarian Becky Nutley \$21.46 hourly; Librarian Presley Skonhovd \$13.20 hourly; Finance Officer Brandy Skonhovd \$25.30 hourly; Assistant Finance Officer Mary Clayton \$20.90 hourly; and Seasonal Employee Frank Stockland \$15.00 hourly. Council wages as follows: \$60 per month and \$60 per meeting; Council President \$80.00 per month and \$60 per meeting. Mayor wages: \$180.00 per month and \$70.00 per meeting; Planning Commission: \$35.00 per meeting. All in favor.

Motion by DeJong, second by Knudsen, to replace the firewall for city hall and the library. All in favor.

Motion by DeJong, second by Voog, to accept Appointment of 2025 Committees. All will remain the same except Chief of Police, Finance Officer and Assistant Finance Officer. All in favor.

Motion by Knudsen, second by Frederickson, to appoint the 2025 Election Board of Caroline Ackerman, Superintendent, Karla Goettertz, Barbara Steskal and alternate Julie Jensen.

Insert 2025 Appointments

The date of the 2025 Election has been set for Tuesday, April 8, 2025. There are three council terms expiring this year. Ward I, Ward II and Ward III.

City Hall and Library will be closed Monday January 20th in observance of Martin Luther King Jr Day per personal manual.

The date of the next Regular Session Council Meeting is February 10, 2025.

The next VDC meeting will be Thursday January 16, 2025 held in the Viborg Community Center meeting room at 12:00 pm.

The council reviewed correspondence from Banner regarding their Customer Appreciation Day and from Ford concerning a recall.

Motion by Frederickson, second by Hanson, to accept the resignation of Randal Miller.

Motion by Frederickson, second by Voog, to adjourn at 7:11 p.m. Motion carried.

Brandy Skonhvd, Finance Officer

John Edelman, Mayor