

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on December 9, 2024 at the Viborg City Hall.

Mayor Edelman called the meeting to order at 6:00 p.m. Council present: Shelley DeJong, Jordan Knudsen, Jared Voog, Neal Hanson, and Ross Frederickson. Also present: Brandy Skonhovd, Finance Officer & Gary Ward, City Attorney. Council Absent: Travis Kolthoff

Also in attendance: Jody Nelsen, Maintenance Superintendent, Pat Carey, Banner.

Mayor Edelman led all in attendance in the Pledge of Allegiance.

Motion by DeJong, second by Hanson to approve the December 9, 2024 agenda. Motion carried.

Claims were reviewed by Council. Motion by Voog, second by Knudsen to approve claims. Motion carried.

INSERT CLAIMS

Minutes of the November 13, 2024 Regular Session Council Meeting were reviewed. Motion by DeJong, second by Voog to approve. Motion carried.

Minutes of the December 4, 2024 Special Session Council Meeting were reviewed. Motion by Frederickson, second by Knudsen to approve. Motion carried.

Pat Carey from Banner discussed an amendment to pave an additional road in the Industrial Park Engineering contract. He also spoke about the upcoming contract with the DOT regarding the Engineering and Design Contract for the Hwy 19 Watermain and Sanitary Sewer Replacement Project. Pat discussed the water distribution system facility plan and the council will revisit the details during the January council meeting.

Motion by DeJong, second by Frederickson to amend the original Industrial Park Engineering Contract. All in favor.

Motion by Frederickson, second by Voog to approve the Engineering Design Contract for Hwy 19 Watermain and Sanitary Sewer Replacement Project. All in favor.

Maintenance Superintendent, Jody Nelsen, gave his report for the month of November. Jody discussed replacing a mower attachment and will research prices.

Motion by DeJong, second by Voog to approve RESOLUTION 2024-12 FEMA Grant from the flooding in June, 2024. All in favor.

INSERT RESOLUTION

Motion by Frederickson, second by DeJong to approve second reading of Ordinance #2024-05 Annual Appropriations Ordinance. (2025 Budget) Upon roll call vote, all council voted in favor.

INSERT ORDINANCE

Motion by Frederickson, second by Voog to approve second reading of Ordinance #2024-06 which is a budget supplement for the purchase of the payloader. Upon roll call vote, all council voted in favor.

INSERT ORDINANCE

Motion by Frederickson, second by DeJong to approve the replacement of the window at City Hall. All in Favor.

The annual Christmas tree pickup has been scheduled for December 27, 2024 through January 15, 2025.

Motion by Hanson, second by Frederickson to purchase 3 openers for the commercial doors at the Viborg Fire Hall. All in favor.

Motion by DeJong, second by Knudsen to approve \$1,000 yearly allocation to the DBS Hall. All in favor.

Council discussed holiday bonuses. Motion was made by Frederickson, second by Knudsen to approve a \$300 bonus for full-time employees and \$175 bonus for part-time employees. All in favor.

City Hall and the Library will be closed all day Monday, December 23rd , Tuesday, December 24th and Wednesday December 25th in observance of Christmas. City Hall and the Library will also be closed on January 1, 2024 for the New Year. All approved.

The year-end meeting is scheduled for Thursday, December 19, 2024 at 6:00 p.m. at Viborg City Hall.

The Regular Session Meeting for January will be held Monday, January 13, 2024 at 6:00 p.m. at the Viborg City Hall.

Motion by Frederickson, second by Knudsen to enter into Executive Session at 6:58 p.m. for personnel matters pursuant to SDCL1-25-2(1). All in favor.

Mayor Edelman declared end of Executive Session at 7:30 p.m.

Motion by Voog, second by Frederickson to adjourn at 7:34 p.m. Motion carried.

Brandy Skonhovd, Finance Officer

John Edelman, Mayor