

**VIBORG CITY COUNCIL  
AGENDA  
May 12, 2025  
6:00 p.m.  
Viborg City Hall**

**CALL TO ORDER: Mayor John Edelman**

**ROLL CALL: Shelley DeJong, Ross Frederickson, Neal Hanson, Jordan Knudsen, Travis Kolthoff and Jared Voog**

**CITY ATTORNEY: Gary Ward**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE MAY 12, 2025 AGENDA**

**APPROVAL OF WARRANTS**

**APPROVAL OF MINUTES of the April 14, 2025 Regular Session Council Meeting**

**Adjourn**

**Meeting two:**

**Call to Order: Mayor John Edelman**

**Roll Call: Travis Kolthoff, Ross Frederickson, Shelley DeJong, Neal Hanson, Jordan Knudsen, Jared Voog**

**City Attorney: Gary Ward**

**OATH OF OFFICE: Ross Frederickson, Neal Hanson, Jared Voog**

**Public Comments**

**Kelly Zimmerman – Cardiac Ready sign placement. They have a tentative photo shoot date of June 5<sup>th</sup>**

**Pat Carey – Banner Engineering**

**Award letter for Industrial Park Project**

**Amendment to the contract with Banner for the Industrial Park Project**

**May Engineering Report  
Professional Services agreement from Banner for General Engineering Services**

**Approval of Industrial Park Bid**

**PUBLIC HEARING – Petition for Special Exception Permit – A retail trade establishment preliminary to rezoning.**

**Olivia Sandvold, Police Chief:  
Police Department report for April**

**Jody Nelsen, Maintenance Superintendent:  
Maintenance Department report for April  
Drainage Ditch  
Garbage can for campground**

**Surplus:**

- Frontier Trail Mower**
- Chop Saw**
- Library filing cabinet**

**Approval of 2025-2026 malt beverage applications**

**SECOND READING OF ORDINANCE #2025-01 – Appropriations ordinance of the City of Viborg. Summer Recreation Grant from DBS.**

**SECOND READING OF ORDINANCE #2025-02 – Appropriations ordinance of the City of Viborg. Library Grant from the Stephanie Miller Davis Charitable Fund.**

**Community Center strip & wax floors**

**Permission to apply water deposit refund to outstanding account**

**Approval of 2024 Annual Report for City**

**Grant Agreement – Vermillion Basin Water Development District**

**Permission to refund water deposits to 6 customers.**

**Swim Lesson Cost, city contribution and permission to write the final check.**

**Set wage for summer bus driver**

**Closure May 26, 2025 in observance of Memorial Day per personnel manual**

**Closure June 19, 2025 in observance of Juneteenth**

**Correspondence: -Update from the Danish Days Committee regarding the volleyball courts**  
**- Price quote for rubber bottom under the swingset at Glood Park**

**The next Viborg Development Corporation meeting will be held May 15, 2025 at noon at the Viborg Community Center**

**Set date of Regular Session Council Meeting (second Monday is June 9<sup>th</sup>)**

**EXECUTIVE SESSION for legal matters pursuant to SDCL 1-25-2-3 and for personnel matters pursuant to SDCL1-25-2(1)**

**ADJOURN**