

OFFICIAL PROCEEDINGS

The Viborg City Council met in Regular Session on August 14, 2023 at the Viborg Community Center.

Mayor Edelman called the meeting to order at 6:01 p.m. Council present: Shelley DeJong, Neal Hanson, Travis Kolthoff, Chad Nelsen, Jordan Knudsen. Council absent: Jarod Voog. Also present: Gary Ward, City Attorney; and Lisa Rudd, Finance Officer.

Also in attendance: Presley Helm, Police Chief; Jody Nelsen, Maintenance Superintendent; Brandy Skonhovd, Assistant Finance Officer and Ross Fredericksen.

Mayor Edelman led all in attendance in the Pledge of Allegiance.

Motion by DeJong, second by Nelsen to approve the August 14, 2023 agenda. Motion carried.

Minutes of the July 24, 2023 Special Session Council Meeting were reviewed. Motion by Nelsen, second by Hanson to approve same. Motion carried.

Claims were reviewed by Council. Motion by DeJong, second by Knudsen to approve claims. Motion carried.

**INSERT CLAIMS**

Police Officer Presley Helm gave his report for the month of July.

Maintenance Superintendent Jody Nelsen gave his report for the month of July. Items discussed were: purchase of dump truck, SD Rural Water to begin to camera some sewer lines in town, running of pump to aerate the lagoons.

Mayor Edelman and Council reviewed budget for 2024. Motion by DeJong, second by Kolthoff to approve First Reading of Ordinance #2023-02 which is the 2024 appropriations ordinance. Upon roll call vote, all Council voted in favor. Motion carried.

Motion by DeJong, second by Hanson to approve Resolution #2023-04 Credit Card Policy. All in favor. Motion carried.

**INSERT RESOLUTION #2023-04**

Motion by Kolthoff, second by Nelsen to approve Resolution #2023-05 purchase of a Snow Plow. All in favor. Motion carried.

**INSERT RESOLUTION #2023-05**

Motion by Nelsen, second by Hanson to approve Resolution #2023-06 new City Hall Roof and AC/Heating unit. All in favor. Motion carried.

**INSERT RESOLUTION #2023-06**

Motion by DeJong, second by Kolthoff to approve Resolution #2023-07 Vacate of Alley. All in favor. Motion carried.

**INSERT RESOLUTION #2023-07**

Motion by DeJong, second by Kolthoff to approve the ROC's request to increase their yearly allocation from the City of Viborg to \$1,500. All in favor. Motion carried.

Motion by Kolthoff, second by Knudsen to give permission to Finance Officer to purchase 12 more 8-foot tables from Dakota Ace Hardware for the Community Center. All in favor. Motion carried.

The date of the next Regular Session Council Meeting is September 11, 2023 at City Hall at 6:00 p.m.

City Office and Library will be closed September 4, 2023 in observance of the Labor Day holiday per Personnel Manual.

Motion by Nelsen, second by DeJong to enter in to Executive Session at 8:17 p.m. for personnel matters pursuant to SDCL 1-25-2(1). All in favor.

Mayor Edelman declared end of Executive Session at 8:52 p.m.

Motion by Hanson, second by Kolthoff to adjourn at 8:53 p.m. All in favor.

---

Lisa Rudd, Finance Officer

---

John Edelman, Mayor